

**Boston Water and
Sewer Commission**

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MEETING OF THE
BOSTON WATER AND SEWER COMMISSION
980 HARRISON AVENUE
BOSTON, MA 02119
JUNE 30, 2014
MEETING NO. 2014-06

AGENDA

I. Call to Order

A. Minutes of Meetings

1. Minutes of May 29, 2014 Meeting

B. Executive Director's Report

C. Information Report

1. Disbursement Ratification for the period May 21 Through June 24, 2014 (Schedules A, B, & D)
2. Report on Change Orders granted May 1 through May 31, 2014
3. Renewal of the Commission's Automobile Liability, Excess Liability (including General Liability, Public Officials and Employee Liability, Automobile Liability, Law Enforcement Liability), Excess Workers' Compensation Insurance, Crime and Fidelity Insurance, Fiduciary Insurance and Property Insurance (including Boiler and Machinery)

II. General Management Issue

1. May 2014 Capital Improvement Program Budget Variance Report
2. May 2014 Revenue and Expense Analysis
3. May 2014 Monthly Management Report



III. Proposals and Contracts

A. Engineering Department

1. Commission authorization requested to award Contract 13- 309-008, Replacement of Water Mains and Replacement and Rehabilitation of Sewers and Storm Drains in City Proper to D'Allessandro Corporation of Avon, MA the lowest of four bidders in the amount of \$5,756,087.40
2. Commission authorization requested to award Contract 13-309-001 for the Cleaning, Replacement and Rehabilitation of Sewer and Drain Pipes to Aqua Line Utility, Inc. of East Bridgewater, the lowest of seven bidders in the amount of \$1,292,104.24.
3. Commission authorization requested to authorize the Executive Director/CFO & Treasurer to advertise bids for one-year contract for pipeline cleaning and television inspection services to locate illicit discharges and determine the structural condition of sewers and drains.
4. Commission authorization requested to authorize the Executive Director to solicit proposals from qualified engineering firms to conduct an infiltration and inflow analysis of the sanitary sewer system. The Executive Director will present a recommendation to Commissioners at a future meeting.
5. Commission authorization requested to approve additional funds in the amount of \$212,381.60 for payment to Aqua Line Utility, Inc. for BWSC Contract 11-309-001, Replacement and Rehabilitation of Drain and Sewer Pipes in Allston/Brighton, Back Bay/Beacon Hill, City Proper, Dorchester, East Boston, Fenway/Kenmore, Jamaica Plain, Roxbury and West Roxbury. The additional monies are for paying changes to the sewer and drain relay/rehabilitation work within the contract as well as overruns. The original contract value is \$1,395,981.70. The additional work will increase the total contract amount by 11.77% to a new contract value of \$1,560,222.09.
6. Commission authorization requested to award Contract No. 13-308-001, Replacement and Rehabilitation of Water Mains and Sewer Pipes in City Proper to RJV Construction of Canton, MA, the lowest of five bidders, in the amount of \$4,331,932.10.



7. Commission authorization requested to advertise for bids for Contract No. 14-309-002, Sewer and Drain Condition Monitoring in the City of Boston.
8. Commission authorization requested to advertise for bids for Contract No. 14-309-003, Roadway Restoration of Boston Water and Sewer Commission Excavations.

B. Operations

C. Administration

1. Commission authorization requested to authorize Executive Director/CFO & Treasurer to award Contract No. 14-103-007 for the purchase of residential water meters to Neptune Technology Group, Inc. of Tallassee, Alabama, the lowest responsive bidder of four (4) bidders, in an amount not-to-exceed \$196,400.00.
2. Commission authorization requested to authorize the Executive Director/CFO & Treasurer to award Contract No.15-201-001, "Elevator Maintenance and Repair Services" to Eagle Elevator of Boston, Massachusetts, the lowest responsive bidder of two (2) bidders, in an amount not-to-exceed \$60,072.00. The contract would be in effect for the three (3) year period commencing January 1, 2015 through December 31, 2017.

D. Finance

1. Commission authorization requested to publicly advertise and solicit proposals from firms of Certified Public Accountants, licensed to practice within the Commonwealth of Massachusetts, to provide Accounting, Auditing and Management Advisory Services to the Commission for a three year period commencing upon completion of the audit engagement related to the 2013 financial statement of the Commission with an option to extend the contract for an additional three year period.



2. Commission authorization request for approval and adoption of the attached Issuance Resolution (i) approving and adopting a Twenty-Fourth Supplemental Resolution Authorizing the Issuance of Boston Water and Sewer Commission General Revenue and Refunding Bonds (or General Revenue Bonds, as the case may be), 2014 Series A; (ii) authorizing the issuance, execution and delivery of not to exceed \$140,000,000 Boston Water and Sewer Commission General Revenue and Refunding Bonds, 2014 Series A (the "2014 Series A Bonds"); (iii) authorizing the competitive sale of the Bonds or, at the judgment of the Executive Director, the direct negotiation of the sale of the Bonds to the underwriter (s) as selected by the Executive Director (the Underwriters"); (iv) authorizing the preparation and distribution of the Preliminary Official Statement to potential purchasers of the Bonds or to the Underwriters, as the case may be; (v) authorizing the execution and delivery of a Continuing Disclosure Agreement and Official Statement; and (vi) authorizing any and all other acts necessary or desirable in connection with the transactions contemplating by the aforesaid documents.

E. Planning and Development

F. Miscellaneous

1. Commission authorization requested to authorize the Director of Labor Relations to negotiate and the Executive Director/Chief Financial Officer and Treasurer to execute a three (3) year contract with an optional two (2) year extension with USI Insurance Solutions/Future Comp to provide workers' compensation claims administration services in conjunction with the Commission's self-insured workers' compensation program. This contract will commence on July 1, 2014 with an option for a two year extension beginning on July 1, 2017 at the discretion of the Executive Director/CFO and Treasurer at a total cost not to exceed \$160,000.00.
2. Commission authorization requested to approve and adopt the attached Policy on Tuition Reimbursement.

IV. Personnel Actions

1. New Hires Report



V. Legal

A. Litigation

B. Hearings

VI. Other Business

VII. Executive Session

1. Approval of the Minutes of the Thursday May 29, 2014 Meeting.

2. Executive Policy Issues

3. Other Informational Only:

June 2014 Consent Decree Compliance Update